

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 03 February 2022
Time: 7:30 PM
Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Cathleen Nelson	Yes
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Taylor	No
Parent Ambassador	Angie Sommers	Yes
Volunteer Coordinator	Mandy Badgerow	Yes
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	Yes
Treasurer	Kaitlyn Kober	Yes

Additional Participants:

Discussion Summary

- **Key News**
 - Next HSA meeting will be Thursday, March 03 at 7 PM at school
 - Auction Saturday February 26!

- Welcome and Prayer
- Treasury Update
 - \$6512.71
 - \$581.99 (Qdoba for staff/volunteer lunch) plus cost for drinks from Kaitlin.
- Qdoba lunch for staff/volunteer
 - Feb 4 11:30-12:30
- Student Counsel
 - Students did not seem excited about the idea so decision was made to not move forward with it.

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- Roller Fox - Ravenna on 02/05 12 to 2:30.
 - The two HSA will split the cost of the event 50/50.
 - Heather Braspeninx or Tonya will greet people at the door and give tickets to DPA students.
 - Everyone else will be self pay at \$3 per skater
- KC Breakfast
 - We need more volunteers
- Good News Book Fair
 - Tonya sent out email requesting more information
- Valentines Day - 2/14
 - HSA to pay for pizza lunch which was earned from collecting staff for Kids Food Basket from CSW
- St. Patricks Day - 3/17
 - Conklin parade?
 - Could we potentially take the kids to the St. Patty's parade in Conklin for a field trip?
- St. Joseph feast day 3/19 - school has not made any plans yet.
 - Treat after mass to celebrate feast days for both St. Joseph's and St. Patrick's feast days
- Ash Wednesday 3/2, all school Mass at St. Catherine.
 - St. Joe HSA will most likely need to fund a bus.
- March is Reading Month - school will plan for this starting mid February.
- Once the snow is melted, it was requested to paint 4-square on the side-walk
- All School Spring Cleaning
 - Saturday, May 14 at 9 am
 - Everyone brings their own cleaning supplies
 - Kate (or someone from school) would make a list of things they wanted cleaned to make sure essential items were completed
- Spring grave cleaning
 - Schedule this for kids in the Spring, they really enjoyed it last time
- Auction
 - We really need more volunteers to help out, especially night of the auction
 - Ticket sales have begun and we need to spread the word and get some new families to come too
 - DPA items (class projects, teacher experiences) will be available for early access bidding starting Wednesday, February 23rd until Saturday, February 26th at 2 pm for families who are not able to attend the in person event (but those at the in person event will have the opportunity for final bidding)

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Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Taylor	Yes
Parent Ambassador	Angie Sommers	No
Volunteer Coordinator	Mandy Badgerow	Yes
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	Yes
Treasurer	Kaitlyn Kober	Yes

Additional Participants:

Discussion Summary

- **Key News**
 - Next HSA meeting will be Thursday, April 14 at 7:30 PM at school
- Welcome and Prayer
- Treasury Update
 - \$5470.15 as of today
 - \$103.88 decorations for March is reading Month
 - \$95.00 Bus for Ash Wednesday
- Student Counsel
 - The kids are excited about this
 - They are having a Bake Sale, Monday Mar 7
 - Recommend having Heather Smith as faculty liason for April meeting to discuss plans going forward
- Parent Teacher Conferences 3/9

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- Dinner?
 - Leanne ordering lunch/dinner
 - Sandwiches from firehouse/jimmy johns
- Battle of Books for Middle school
 - HSA paid for tshirt a cost of \$80.00
- Roller Fox - This was a great event and well attended.
 - Total cost to DPA was \$349 which was split in half with St. Catherine's.
 - St. Joe's HSA paid \$174.50
- St. Patricks Day - 3/17
 - Semi casual/green day
 - Cathleen to discuss with Kate and Tonya to buy supplies
- St. Joseph feast day 3/19
 - Handled by teachers individually – father will be gone so no mass on 3/18
- Teacher appreciation
 - HSA will provide flowers for each student to hand to a teacher with a handmade gift/card
- 4-Square court
 - Paint once snow is melted
 - Randy Kober “volunteered”
- 5/14 Spring Cleaning Day School
 - Ashley and Jennie to work together to organize the event
- Spring grave cleaning
 - Schedule prior to Memorial day – Monday or Tuesday to work with Jennie's schedule
- Auction
 - HUGE SUCCESS – Thanks to our Auction Committee for our most successful event yet!
- Open Discussion:
 - Family movie/game night idea
 - Plan it for next year, good winter idea
 - Golf outing
 - Reach out to Kyle Bliss to set date and head function

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 04 November 2021
Time: 7:30 PM
Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Kristin Hoyle	Yes
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Taylor	Yes
Parent Ambassador	Angie Sommers	No
Volunteer Coordinator	Mandy Badgerow	Yes
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	No
Treasurer	Kaitlyn Kober	No

Additional Participants:

Discussion Summary

- **Key News**
 - Next HSA meeting will be Thursday, December 02 at 7:30 PM at school
 - Auction Meeting Tuesday, November 16 at 7:30 pm

- Treasury Update from Todd Kline
 - Will get an update by end of the week
 - There are several items still waiting on reimbursements
 - Grandfriend's day
 - Preschool supplies
 - School bus for All Saints Day
 - etc

- Veteran's Day
 - Walker Ice and Fitness is collecting Halloween candy for residents at the Veteran's home

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- Recommend students bring in candy to donate
- Make cards for veteran's
 - List of service members in google drive
 - Tonya to follow up with Christina Watkoski to make sure it's up to date
- Grandfriend's Day
 - Huge success
 - Agree to keep it in the fall and keep it simple (donuts, cider and coffee)
- Gift for Pat May (Western Green Golf Course)
 - Photo postcard – Ashley to make and send
- Advent Program
 - Week before Christmas break (Dec 13-16)
 - Need to figure out if something has been planned
- Trunk or Treat
 - Went well, we will plan to do it again next year
- All Saint's Day
 - Not enough volunteers so the event felt a little rushed but overall went well
- Teacher gift email communication to families
 - Angie Sommers to send out communication
- Santa's workshop vs craft
 - Each teacher to come up with a class craft funded by HSA
 - Kristin Hoyle will take lead
 - look into ideas for different ornaments craft
 - work with staff to pick school wide date for everyone to do in individual classrooms
 - Provide cookies for craft time if doing it as a school-wide function at the same time
- St. Nicholas' Day
 - Jennie to talk to Jeannie
 - Gold coins and candy canes for all toddlers, preschool and K-8
 - Put goodies in shoes/cubby while kids are out at recess
- Student Counsel
 - Middle school requested a student council to request items for the playground
 - Mrs. Heather Smith willing to be lead
 - Figure out what middle schoolers are asking for
 - Mandy to look into
 - Tonya to follow up with Christina about painting lines for 4 square
 - Look into heavy duty reflective tape for 4 square
- Rollover teacher startup funds from year to year
 - Agreed to rollover startup funds
- All school mass on 12/8
 - Immaculate Conception – at St. Joseph's? Check with Kate to make sure we don't need another bus
- Glow party 1/28/21
 - All School party at St. Catherine's
 - Joint Book Fair

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- Unable to get book fair for this semester's conferences, so it was recommended to do it at a different school wide function
- Conferences (Nov 17)
 - Parent/teacher – students not included
- HSA/BOD/Staff Christmas Party
 - Adults only
 - Tonya willing to host
 - Looking at dates of 12/3 or 12/10
- Staff Lunch 12/16/21
 - Tonya, Leanne and ?? to make food
 - Soup, salad, meats, cheeses, bakery bread, pop, coffee, teas
 - Make enough to include staff from Little Wings

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 05 May 2022

Time: 7:30 PM

Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Lauren Cooper, Allegra P	Yes
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Taylor	Yes
Parent Ambassador	Angie Sommers	No
Volunteer Coordinator	Mandy Badgerow	Yes
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	No
Treasurer	Kaitlyn Kober	Yes

Additional Participants:

Meghan Debski

Discussion Summary

- **Key News**
 - Next HSA meeting will be Thursday, June 09 at 7:30 PM at school
- **Treasury Update**
 - \$4,189.50 as of 5/5/22
- **Kendacott brothers Floral (3 mile/Walker)**
 - We have a deal with them through the church and should use them going forward for all of our floral needs
 - Our typical contact is Angie in fresh flowers
- **Student Counsel - Family Movie Night**
 - 6/3 in the school building using two classrooms having two different movies playing based on childs age/interest.

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- Mrs. Smith will need help getting popcorn popper from church to school building.
- Walkathon - 5/27 Jeannie Sokolowski will get pledge sheets. Money raised will go to Lori's Voice again.
 - Walk from 10-11
 - Picnic after walk
 - Hotdogs, chips and drink of some sort.
 - Tonya to lead
- May Crowning 5/6/2022
 - HSA to reimburse Greg Grover for flowers (if necessary)
- Golf Outing Save the Date - 8/13/2022
- Recess Duty Reimbursement - Kate is asking if HSA would cover the \$5 per volunteer expense. Could be up to \$500 for the school year, at \$375ish this year
 - HSA proposed to get rid of \$5 tuition credit since it doesn't seem to incentivize parents
- Bi-Laws - review changes
 - HSA agreed with proposed changes
- Field Day will be 6/8
 - Will be at St. Joe campus without St. Catherine's campus
 - Leanne has games from last year
 - Katelyn will help
 - Tonya, Meghan to come help out
 - Snacks
 - Nutrigrain bars, water bottles, ice cream treats
 - Lunch
 - Pizza, carrots
- 8th grade graduation will be on 6/10
 - Buying sweatshirt for Jay Porter – going to Coopersville
 - Cupcakes for 60 students – Katelyn to purchase (75 cupcakes)
- Field Trip - all school trip to Boulder Ridge Zoo
 - Cost for 60 students 3Pre - 8th grade and 5 teachers = \$1,512
 - Additional cost for bussing - Ravenna will bus students
 - Should chaperones (16 people) pay or HSA cover it?
 - HSA will cover costs for students and staffs. Chaperones will pay for their own admission
- First Day of School: 8/23/2022
 - Donuts for kids
- Auction - Save the Date: 02/11/2023
- Summer Care - Ms. Hoyle is wondering if HSA has funds to contribute for activities.

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- Approve \$500, if she needs more she can come back to HSA

Open Discussion:

Next Meeting: Planning meeting for 2022-2023 school year, Thursday, June 9

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 07 October 2021
Time: 7:30 PM
Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Kate Beuschel	Yes
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Kluting	No
Parent Ambassador	Angie Dietrich	Yes
Volunteer Coordinator	Mandy Badgerow	Yes
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	Yes
Treasurer	Kaitlyn Kober	No

Additional Participants:

Jeannie Sokolowski

Discussion Summary

- **Key News**
 - Next HSA meeting will be Thursday, November 04 at 7:30 PM at school
 - Auction Meeting Thursday, October 14 at 7:30 pm

- Treasury Update from Todd Kline
 - Report from Kaitlin
- Gift for Pat May (Western Green Golf Course)
 - Photo postcard – Ashley to make and send
- Book Fair for November Conferences
 - Nov 16 (St. Joe's), Nov 17 (St. Catherine's)
 - Tonya to lead – need additional help
 - Deb Tenbrink's mom to volunteer?

- Halloween party Oct 29 from 1-2:30 (all preschoolers welcome)

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- All Saints Day
 - Will be held at St. Catherines campus and then the kids could not wear their masks for the day.
 - Will get a bus from Coopersville that HSA will pay for so that parents don't have to drive. Jeannie has the amount that would need to be paid.
 - Parent volunteers for the day, Mandy will send an email out to families at St. Joe's campus. – looking for 7 volunteers (3 from each campus) Potentially ask grandparents that will be at mass anyway. Jeannie to put in bulletin asking for volunteers
 - Will only be for K-8th since preschoolers can't ride the bus
 - Leaving at 9, back at 1
 - Mass at 9:30
 - Party from 10:30-11:30
 - Keep ages together but blend campuses
 - Jeannie to look into making candles again
 - All school lunch (purchase lunch)

- Santa Workshop vs craft kit
 - If not is HSA going to help fund a simple craft project teachers can do with their students for parent gift?
 - Make Advent wreaths for one class and other crafts for others?

- Ideas of supporting teachers for October and November with low to no cost?
 - Provide breakfast at 8 am on Oct 22 for PD day
 - Angie and Ashley to coordinate

- Christmas
 - Classroom gifts for parents coordinated through room parents. Angie to send out email to parents in November, money by Dec 10.
 - Lunch for teachers – 11:30 am Thursday Dec 16
 - Tonya, Leanne, Jennie

- Grandfriends Day 10/15 after 8:30 am mass
 - Ashley to send out email requesting RSVP
 - Angie to look up mad libs
 - Fr to do blessing
 - Will make coffee in church basement, Angie will buy fresh coffee
 - Stephanie providing donuts
 - Tonya buying apple cider

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- Who is able to help set up and clean up
- We have coffee and juice cups and napkins, no paper supplies needed

- Open Discussion

- Trunk or Treat
 - Nothing to coordinate – just invite everyone to show up
 - Get cones/chairs to block off entrance
 - Leanne to take lead, Angie/Ashley to help

- Football squares for auction
 - Michigan vs Michigan State (\$50 each, payout for winners is \$500/quarter)

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 09 June 2022
Time: 7:30 PM
Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Kate Beuschel	Yes
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Taylor	No
Parent Ambassador	Angie Sommers	Yes
Volunteer Coordinator	Mandy Badgerow	No
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	No
Treasurer	Kaitlyn Kober	Yes

Additional Participants:

Meghan Debski, Ryan Swanson, Caitie Dietrich, Chelsey

Open Discussion:

Event	Tentative Date	St. Joe's only or All School Event	Additional Comments/Discussion
St. Joe's Golf Outing	13 Aug 2022	All School	Event at Western Greens
St. Joe's Open House	18 th Aug 2022	St. Joseph's	Back to school open house, school pictures, etc 5:30-7:30 pm. Potentially schedule pictures
First Day of School	23 Aug 2022		Donuts for kids and all school prayer at 7:50, include a backdrop
Back to School Party	Friday, 26 Aug 2022	All School	Gross Park? Ottawa County Parks (Chelsey to reserve), Mass at 5:15 followed by dinner: Kyle Beuschel to smoke pork butts and everyone to bring sides. Send out sign-ups/rsvp at open house and save the date
Blessing of the animals	07 Oct 2022	St. Joe's	
Grandfriends Day	14 Oct 2022	St. Joe's	Coffee, Donuts, Juice, coloring activities

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Event	Tentative Date	St. Joe's only or All School Event	Additional Comments/Discussion
Trunk or Treat	23 Oct 2022	St. Joe's	4 pm Fellowship – maybe chili cookoff or chili dogs
St. Catherine's School Auction	15 Oct 2022	St. Catherine's	
Fall Service Project	Sep 20 2022	All School	Grave Cleaning
NO SCHOOL	3-4 Nov 2022		
Winter Service Project	14 Nov 2022	All School	Thanksgiving Food Drive (Coopersville Cares)
All Saint's Day Mass and Celebration	Nov 1 2022	All School	At. St. Joe's at 9:30
St. Catherine's Feast Day	Nov 22-23???	All School	Mass and Celebration at St. Catherine's
Immaculate Conception	Dec 8 2022	All School	Mass at St. Catherine's at 9:30 and celebration to follow
Advent Program	15 Dec 2022	All School	At St. Catherine's – date may change based on music teacher's availability 6:30-7:30
Catholic Schools Week (CSW)	Jan 29 2022	All School	NCEA.org
CSW Service Project – Celebrate Community	Jan 30 2022	All School	Kids Food Basket – field trip for all school to volunteer (Separate for each campus but on the same date)
CSW Celebrate Students		All School	Sledding (if weather permits) or board game day for backup
CSW Celebrate Nation		All School	Rosary to pray for nation and write letters to thank service members
CSW Celebrate Vocation		St. Joseph's	Jeannie to arrange for bother Father Jegar and the Dominican Sisters of Mary Mother of Eucharist to come to school
CSW Celebrate Faculty, Staff and Volunteers		St. Joseph's	Hard to do extra events because it's set up day for auction – open to suggestions. Possibly have 8 th graders to help set up, have to check with Kate and auction.
St. Joe's Auction (CSW Celebrate Families)	4 Feb 2022	St. Joseph's	All family Roller Skating
SJ Auction	11 Feb 2022	St. Joe's	
Mid Winter Break	Feb 20-21		Look at canceling
Ash Wednesday Mass	22 Feb 2022	All School	9:30 at St. Catherine's
Daddy/Daughter Dance	10 Mar 2022	All School	Host at St. Catherine's 6-7:30pm
Mother/Son Bowling	11 Mar 2022	All School	Ravenna Bowl was suggested 12-2 pm
St. Joseph's Feast Day	20 Mar 2022	All School	All School Mass at St. Joseph's, activities and make kits for cancer patients (Angie to research)
Spring Break	Apr 3-7		
Easter Monday	Apr 10		
Teacher Appreciation Week	May 1-5		
May Crowning	May 4-5	Separate Masses	May 5 th for St. Joe's
Prayerful Walkathon	18 May 2022	All School event, but separate at each campus	Rain date for May 19 th
Field Day	June 5 2022	All School – Hosted at St. Joe's	Start time dependent on bussing 9:45-1:30

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Event	Tentative Date	St. Joe's only or All School Event	Additional Comments/Discussion
Last Day of School	June 6 or June 9 2022		Dependent on Christmas and/or mid-winter Break (looking at eliminating a few days)
State Capital Trip (Upper Elementary)		All School	Kate is working on applying for grant money to help fund this trip

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 12 January 2022
Time: 7:30 PM
Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Kristin Hoyle	No
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Taylor	Yes
Parent Ambassador	Angie Sommers	No
Volunteer Coordinator	Mandy Badgerow	No
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	Yes
Treasurer	Kaitlyn Kober	Yes

Additional Participants:

Discussion Summary

- **Key News**
 - Next HSA meeting will be Thursday, February ?? at 7:30 PM at school
 - Auction Meeting Tuesday, November 16 at 7:30 pm

- Treasury Update from Todd Kline
 - Will get an update by end of the week
 - There are several items still waiting on reimbursements
 - Grandfriend's day
 - Preschool supplies
 - School bus for All Saints Day
 - etc

- Veteran's Day
 - Walker Ice and Fitness is collecting Halloween candy for residents at the Veteran's home
 - Recommend students bring in candy to donate

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- Make cards for veteran's
 - List of service members in google drive
 - Tonya to follow up with Christina Watkoski to make sure it's up to date
- Grandfriend's Day
 - Huge success
 - Agree to keep it in the fall and keep it simple (donuts, cider and coffee)
- Gift for Pat May (Western Green Golf Course)
 - Photo postcard – Ashley to make and send
- Advent Program
 - Week before Christmas break (Dec 13-16)
 - Need to figure out if something has been planned
- Trunk or Treat
 - Went well, we will plan to do it again next year
- All Saint's Day
 - Not enough volunteers so the event felt a little rushed but overall went well
- Teacher gift email communication to families
 - Angie Sommers to send out communication
- Santa's workshop vs craft
 - Each teacher to come up with a class craft funded by HSA
 - Kristin Hoyle will take lead
 - look into ideas for different ornaments craft
 - work with staff to pick school wide date for everyone to do in individual classrooms
 - Provide cookies for craft time if doing it as a school-wide function at the same time
- St. Nicholas' Day
 - Jennie to talk to Jeannie
 - Gold coins and candy canes for all toddlers, preschool and K-8
 - Put goodies in shoes/cubby while kids are out at recess
- Student Counsel
 - Middle school requested a student council to request items for the playground
 - Mrs. Heather Smith willing to be lead
 - Figure out what middle schoolers are asking for
 - Mandy to look into
 - Tonya to follow up with Christina about painting lines for 4 square
 - Look into heavy duty reflective tape for 4 square
- Rollover teacher startup funds from year to year
 - Agreed to rollover startup funds
- All school mass on 12/8
 - Immaculate Conception – at St. Joseph's? Check with Kate to make sure we don't need another bus
- Glow party 1/28/21
 - All School party at St. Catherine's
 - Joint Book Fair

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

- Unable to get book fair for this semester's conferences, so it was recommended to do it at a different school wide function
- Conferences (Nov 17)
 - Parent/teacher – students not included
- HSA/BOD/Staff Christmas Party
 - Adults only
 - Tonya willing to host
 - Looking at dates of 12/3 or 12/10
- Staff Lunch 12/16/21
 - Tonya, Leanne and ?? to make food
 - Soup, salad, meats, cheeses, bakery bread, pop, coffee, teas
 - Make enough to include staff from Little Wings

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 19 April 2022
Time: 7:30 PM
Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Heather Smith	Yes
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	No
Faith Formation	Jennie Taylor	No
Parent Ambassador	Angie Sommers	Yes
Volunteer Coordinator	Mandy Badgerow	No
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	No
Treasurer	Kaitlyn Kober	No

Additional Participants:

Meghan and Dan Debski

Discussion Summary

- **Key News**
 - Next HSA meeting will be Thursday, May 5 at 7:30 PM at school
- **Treasury Update**
 - - \$5,052.28
 - Based on this balance and up coming golf outing, should we start planning to save some money in account or try to spend our funds down by the end of school year?
 - Agreed there is no need to spend the money unless worthwhile expenses come in
- **Student Counsel - Mrs. Smith to provide update**
 - Raised \$100 from bake sale

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- Students voted for end of year family movie night
 - Will use funds for pop and popcorn, possibly donate the rest to Kids Food Basket
 - Working on dates
 - Proposal approved by HSA
- Walkathon - Jeanine will discuss in more detail
 - Scheduled for May 27th from 10-11 with picnic lunch after
 - Funds will be donated to Lori's voice – Leanne to reach out to Dave and Lori and see if they'd be interested in stopping by to encourage the kids
 - HSA to provide snacks and water for walk-a-thon and chips and hot dogs for lunch
- May Crowning
 - After May 6th school mass
 - Mrs. Watkowski will set up grotto
 - Mr. Grover will provide flowers that HSA will pay for
- 5/14 Spring Cleaning Day School
 - Decided against asking for parent volunteers and will look at hiring out a professional company to deep clean the school twice a year
- Golf Outing
 - Kyle Bliss will be coordinating with Pat May
- Field Day will be 6/8
 - Planning on a joint field day at St. Joseph's campus
 - Mrs. Beuschel will be joining SC HSA to relay the information
 - Leanne Lipski to lead field day and would be interested in help planning activities
- Bi-Laws and HSA executive roles
 - Tonya reviewed the bi-laws and would like to make a motion to make a few amendments to voting and eliminate a few different roles including volunteer coordinator, hospitality, and faith formation. Also a discussion of possible vice-president role.
 - Will be re-visited in May meeting

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- Playground equipment being ordered within the coming weeks.
 - Tonya to connect with Christina about what she's planning on buying
 - Suggestions for heavy duty bikes, new scooters, tether ball, baseball equipment, etc
- Berlin Fair - After doing this last year, is it worth organizing a volunteer day again?
 - Voted no – not worth it
- 8th grade graduation will be on 6/10
 - In the past we've always paid for a sweatshirt for the child's new school. This year we have one 8th grader, Jay Porter.
 - HSA can assist with purchasing cupcakes for a little reception in the church basement which has been done in the past.
- Teacher appreciation Week 5/1 - 5/7. (~15 staff members)
 - Thoughts of what we should/could do
 - Have a member of HSA each lead a specific day
 - Angie to do thank you cards
 - Lunch – Meghan and Tonya
 - Coffee and yogurt parfait bar with mini muffins/donuts (Leanne)
 - Flowers – Tonya to buy bouquets
- Auction - Emily Bliss will be the new committee member for next year.
- Retirement party for Annmarie Smith at St. Catherine's
- Staff end of year party June 10th
- VBS June 27th – 30th.
 - 9-11:15 am
 - Jeannie looking for volunteers
- Spring grave cleaning - scheduled with Christina for May 23rd
 - 12:30-1, Lower EI
 - 1-1:30, Upper EI
 - 1:30-2, MS

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 30 November 2021
Time: 7:30 PM
Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Tonya Fritz	Yes
Faculty Liaison	Heather Smith	Yes
Communications	Leanne Lipski	Yes
Hospitality	Emily Krey	Yes
Faith Formation	Jennie Taylor	No
Parent Ambassador	Angie Sommers	Yes
Volunteer Coordinator	Mandy Badgerow	No
Fundraising Coordinator (Auction Chair)	Ashley Dietrich	No
Treasurer	Kaitlyn Kober	Yes

Additional Participants:

Discussion Summary

- **Key News**
 - Next HSA meeting will be January 6th at 7:00 PM at school
 - Note that future meetings will begin at 7 instead of 7:30
 - Auction Meeting Tuesday, December 14 at 7:30 pm at Ashley and Dan Dietrich's
- Welcome and Prayer
- Treasury Update from Todd Klein
 - As of 11/15/2021 balance of account was \$8,010.13.
 - Ashley received \$400 from Berlin Fair
 - outstanding expense pizza from 11/23, bus for All Saints Day, ???
- 12/6 St. Nicholas Feast Day
 - Jeanine bought goodies, Leanne to help as backup if necessary.
- Advent Program 12/16 at St. Catherine's hall at 6:30.

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

- Canceled due to Covid
- Teacher gift email communication to families
 - Angie status of getting this to Christina and emailed out
 - Angie will send out this week
- Student Counsel
 - Students thought it would be fun, no real agenda
 - They have some ideas for new items for playgrounds
- All School Mass on 12/8
 - Canceled due to Covid
 - Father to do separate masses at each campus
- Glow Party 1/28/2022
 - Joint Book Fair
 - Tonya to reach out to scholastic
 - Will need helpers for this
 - Consider changing date because Ryan Swanson will be gone
- HSA/BOD/Staff Christmas Party
 - Scheduled for December 10th
 - Canceled due to Covid
- Staff lunch 12/15/2021
 - Tonya, Leanne and Mandy to make food
- Coffee/hot chocolate, goodies bar for teachers the week of 12/06.
 - Leanne to take the lead
- Coopersville Parade Dec 3
 - Meeting at South Elementary at 6:30 pm, ending at Farm Museum
 - Jennie has lights and straw bales on trailer
 - Tonya have noiseless generator to plug in lights
 - Tonya to reach out to Ashley about a speaker
- Class Parties Friday, Dec 17th
 - HSA to provide pizza lunch
 - Masks required for any volunteers

DPA @ St. Joseph's Home & School Association

09/92021 @ 7:30PM

Location: St. Joe Office

- Welcome and Prayer
Attendance: Tonya Fritz, [Ashley Dietrich](#), Jennie Taylor, Kaitlin Kober, Emily Krey, Angie Sommers & [Gina Bouwhuis](#)

- Treasury Update from Todd Kline
 - As of 8/30/2021 2856.53
Golf outing approximately \$8,000 = \$4,000 for SJ
 - Updates from Kaitlin
Money spent on mileage for lunches and drinking fountain
Pizza lunch once a month - Tuesday or Wednesday
No Grandfriends last year so not sure how much to budget
Perhaps start a spreadsheet for each event and the cost
 - Budget discussion for the year
Be mindful of how we spend our money

- Mum sale updates
 - Delivery on 9/28/2021@1PM
Around \$3,000
 - We need a few people to help - Tonya & Angie can help
Can UMS help at 1:00 on the 28th? Tuesday
Separate by colors, and then by family who sold

- Grand Friends Day 10/15
After Friday Mass (9:30 to start) Will have coffee, juice, muffins, donuts. We've have some type of photo booth, some kinds of madlibs for kids to do with their grandparents, have coloring stuff available for them too.
Angie will do a flyer. Tonya will ask Stephanie to donate donuts. Ashley to buy coffee. Tonya to buy cider. We have lots of coffee cups, napkins and juice cups. No need to buy more.

Will be for Preschool through 8th grade.

- Monthly Service Projects
 - Grave Cleaning starting at 12:30 ½ hour for each room
 - Ideas for future service projects.

Kids food basket - October

Veterans letters - November kids to make cards for veterans

Food drive - November Work with Christian Service group at church

Adopt a family - December

Collect cereal - January Catholic School Week

Valentines for Clark Retirement Community - February

- Fall Harvest Party
 - Decided on Trunk or Treat instead of harvest party. Trunk set up before 2:30, no additional trunks allowed after 2:50 Trunk or treat at 3:00-3:30 Costume parade at 3:30 (ask Father Andrew to judge) Put this event in all bulletins, all school email, Religious Ed, Youth Ministry, Parish Website, Parish and School Social Media

Angie Sommers will make the flyer

- Suggested last year to do something monthly for teachers to show appreciation all school year inside of a few times a year.
 - Ideas Discuss in October Total spent last year \$900
 - Dussion of gift card for Christmas, could collect money to get gift cards instead of individual Christmas gifts for each teacher. Sending emails, cards, things that remind the teachers they are treasured.
- Toner Rebate
 - Decision made to scrap the idea
- Homecoming Parade for Coopersville
 - Is this something we want to explore again this year?

Decision made to do Santa Parade instead

- Pizza Lunch
 - Since the school does not have hot lunch right now, does HSA want to do a monthly pizza lunch? Yes Tuesday or Wednesdays
- St. Catherine Auction 10/16/2021
 - Bike Nite Theme
 - Would be great for St. Joe families to attend
- Open Discussion
 - Auction - TV Sitcoms, February 26th at K of C Hall, 20th Anniversary this year. Angie will MC again

UE would like to go to Mackinac Island, October 8th, 13 students, 1 teacher. \$55 for each chaperone If chaperone can't pay, can HSA? Anyone who can't afford the trip let Kate know and she can ask HSA for their money.

Chaperones pay: \$55

Child Pays: \$25

HSA: \$1467.50

Tanya will talk to Cathleen

Berlin Fair money? \$400? Ashley will reach out to them about getting paid. Should we do a marketing booth inside the fair instead?

- Next Meeting 10/07/2021

