

**DPA School Board Agenda 2019-2020**

Meeting 6 April 16, 2020

6:00-8:00pm

- 1) **Opening prayer** (Kyle)
- 2) **Roll Call-** (Kyle)
- 3) **Approval of previous minutes:** (Kyle)
- 4) **Approval of agenda:** (Kyle)
- 5) **Administration update** (enrollment, staffing, other) (Kate)
  - a) 1. **St Joseph-**
  - b) 2. **St . Catherine-**
    - i) **Continuous enrollment**
    - ii) **Covid Update**
    - iii) **Financial considerations**
  
- 6) **Action item / committee review**
  - a) Finance:
    - i) (Bruce)
  
  - b) Development:
    - i) (Becky)
  
  - c) Building and Grounds: (Brandon)
  
  - d) Planning/Policy:
    - i)
  
  - e) Mission Effectiveness:
    - i) (Kyle)
  
  - f) Marketing: (Ashley)
  
- 7) **HSA/Auction update**
  - a. **SC HSA-** (Kathy)
  - b. **SJ HSA-** (Karen)
  - c. **SJ Auction-** (Jenny or Adam Taylor)
  
- 8) **Open discussion:**
  - a) **More Meetings???**

Thursday, April 2nd - 6:00 PM - St. Joseph Campus

**Mission:** As a Catholic academy, we cultivate courageous servants of God by nurturing strengths and promoting leadership through academic and spiritual excellence.

**Vision:** Be a learning community that grows WINGS: world knowledge, focuses on individualized, innovative education, provides a nurturing family environment, and is God-centered, while utilizing supportive technology.

**DPA School Board 2019-2020**

Sept 3, 2020

6:00PM-7:30PM

St Catherine Campus (Gym)

1. Opening prayer (Kyle)
2. Roll call-Ryan Swanson, Fr. Phil Shangraw, Brandon Hackenberg, Bruce Vandermuelen, Kate Beuschel, Kyle Pline, Tonya Fritz, Becky Porter-Present Ashley Dietrich-via Facetime (Kyle)
3. Approval of previous minutes (Kyle)
4. Approval of agenda (Kyle)
  
5. Administration update (enrollment, staffing, others)  
St. Catherines Need RTI teacher and after care and lunchtime, one position to fill the slot  
Training for RTI: 24 hour training, background check and fingerprint needed  
  
St. Joseph's-Mrs. May on medical leave, Courtney Berry, Kristine Hoyle and additional toddler teachers have been added to ECD. 136 students LW-8 grade (Kate)  
106 students in pre-8<sup>th</sup> grade!  
17 families have applied for tuition assistance and \$22,000 was received by DPA families
  
6. HSA/Auction update
  - a. SC-water bottle filling station replaced the drinking fountain
  - b. Money wall will replace regular auction, if all envelopes are filled over \$20,000 profit is potential. No end date (Ryan)
  
  - b. SJ-Water bottle filler purchased, not installed yet
  - c. School will be reimbursed for 1 air purifier
  - d. \$1,000 budge to start the year for marketing, more could be approved later (Tonya)
  - e. Auction update: February 27<sup>th</sup>, in person, theme is board games. A fundraiser for the fall to purchase items for auction is in the idea phase
  
7. Action item / committee review
  - a. Marketing: (Ashley)
    - i) Budget \$2228.86 from the diocese-money used from the Diocese has to be approved by Greg Geerling and have the Diocese logo on it  
Spending on social media, swag bags for potential new families, Google Ads for target marketing, window decals for 8 doors on the schools, t-shirts for all staff and students including LW, radio ads, newspaper ads, folders
  
  - b. Development: will resume grant newsletter
  - c. Application for MCF/RCF is due Nov. 6<sup>th</sup>. \$250 mini-grants are available for 1 teacher per classroom so more than one is possible (Becky)
  
  - c. Building and Grounds: replaced tether ball (Brandon)
  
  - d. Planning and Policy:
  
  - e. Mission Effectiveness: (Kyle)
  
  - f. Finance: net income of \$20,000 b/c of PPP loan. (Bruce)

Loan had to be repaid to church from school in excess of \$70,000  
We are now paid up and \$20,000 ahead could be due to timing of bills or have fewer expenses than last year.  
Could still be in deficit with all the moving parts of hiring new staff, ect.  
Church offertory is down, school receives 33% so there will be less coming in from offertory

9. Open discussion: Meeting Schedule
10. Meeting schedule for 2019-2020 school year: School Board Schedule?

**DPA School Board meetings (tentative)**

Sept 3rd, 2020 (C)

Oct 8, 2020 (J)

Nov 19, 2020 (C)

Jan 7, 2021 (J)

Feb 18, 2021 (C)

April 1, 2021 (J)

May 13, 2021 (C)

**DPA School Board 2019-2020**

November 19, 2020

6:00PM-7:30PM

virtual meeting

1. Opening prayer (Kyle)
2. Roll call-Present-Ryan Swanson, Bruce Vandermuelen, Kate Beuschel, Kyle Pline, Tonya Fritz, Becky Porter, Fr. Andrew Ayers, Brandon Hackenburg, Todd Kline (Becky)
3. Approval of previous minutes- Brandon motions, Becky seconds, all in favor (Kyle)
4. Approval of agenda- (Kyle)
5. Administration update (enrollment, staffing, others) (Kate)  
St. Catherines-see attached Admin update  
St. Joseph's-see attached Admin update  
COVID-19-” “  
Adoration 11/19, Fr. Andrew commented on the great culture of campuses and such great attitudes despite the pandemic.  
26 Little Wings Students at SJ campus  
12 after care at SC campus because Ravenna Public Schools went virtual  
  
Admin update:  
<https://docs.google.com/document/d/13PXH0m0eaKRljHyRuHNNH-pKLB-QKMJXDUCOQoto1YA/edit>
6. HSA/Auction update- (Ryan)
  - a. SC-In lieu of auction, the envelope wall has been doing well, went up Sept 13th, no deadline, \$14,000 has been raised! If all are filled over \$20,000 could be potential.
  - b. Love Connection-donating food items, each classroom donates through the Ravenna Lions Club and is distributed to families in need.
  - c. Adopting 2 families in need for Christmas-those who can help donate items are asked to do so
  - d. Fr. Andrew met kids at their classrooms and really liked meeting the new priest
  - e. SJ-HSA- (Tonya)
  - f. Auction update:Committee has made the decision to go virtual for auction February 27th, 2021 (Tonya)
7. Action item / committee review
  - a. Marketing: (Ashley)
  - b. Development: See Attached grant update (Becky)
  - c. Building and Grounds: (Brandon)
  - d. Strategic Planning: need a Committee chair for accreditation, by the end of the year, June 1st

- e. Mission Effectiveness: (Kyle)
- f. Finance: see Finance Agenda: (Bruce)

[https://docs.google.com/document/d/1wuTlsetvSiEBhqAVcjy08VMi0f573U\\_sXRAHvKJ9baA/edit](https://docs.google.com/document/d/1wuTlsetvSiEBhqAVcjy08VMi0f573U_sXRAHvKJ9baA/edit)

8. Open discussion:

**DPA School Board meetings**

Sept 3rd, 2020 (C)  
Oct 8, 2020 (J)  
Nov 19, 2020 (C)  
Jan 7, 2021 (J)  
Feb 18, 2021 (C)  
April 1, 2021 (J)  
May 13, 2021 (C)

**DPA School Board Agenda 2020-2021**

April 22, 2021

6:00-8:00pm

- 1) **Opening prayer** (Kyle)
- 2) **Roll Call-** (Kyle)
- 3) **Approval of previous minutes:** (Kyle)
- 4) **Approval of agenda:** (Kyle)
- 5) **Superintendent Dave Faber**
  - a) See DPA Board Packet
  
- 6) **Administration update** (enrollment, staffing, other) (Kate)
  - a) [April 2021 BOD Admin Update](#)
  - b) **1.St Joseph-**See attached BOD Admin update
  - c) **2.St . Catherine-**See attached BOD Admin update
  
- 7) **Action item / committee review**
  - a) Finance: (Bruce)
    - i) See Attached Finance update
  
  - b) Development: (Becky)
    - i) The first edition of the Wings Tradition development newsletter was submitted to the parish bulletins, and to parents of DPA Students via email
    - ii) would like to compose a letter for Alumni to share news and keep updated, need to get current addresses of former students
  
  - c) Building and Grounds: (Brandon)
    - i)
  
  - d) Planning/Policy: (Misty)
    - i)
  
  - e) Mission Effectiveness: (Kyle)
    - i)
  
  - f) Marketing: (Ashley)
    - i)

8) **HSA/Auction update**

a. **SC** HSA-

(Ryan)

b. **SJ** HSA-

(Tonya)

c. SJ Auction-

9) Open discussion:

a)

Thursday, March 18, 2021- 6:00 PM - St. Joseph Campus

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**DPA School Board 2019-2020**

May 21, 2020

6:00PM-7:30PM Virtual

1. Opening prayer (Kyle)
2. Roll call (Kyle)
3. Approval of previous minutes (Kyle)
4. Approval of agenda (Kyle)
  
6. Administration update (enrollment, staffing, others) (Kate)
7. HSA/Auction update
  - a. SC (Kathy)
  - b. SJ (Karen)
  
8. Action item / committee review
  - a. Marketing: (Ashley Dietrich)
  - b. Development: (Becky Porter)
  - c. Building and Grounds: (Brandon Hackenberg)
  - d. Planning and Policy:
  - e. Mission Effectiveness: (Kyle Pline)
  - f. Finance: (Bruce Vandermeulen)
  
9. Open discussion: Meeting Schedule
  
10. Meeting schedule for 2019-2020 school year:

**DPA School Board meetings (tentative)**

Sept 3rd, 2020 (C)  
Oct 8, 2020 (J)  
Nov 19, 2020 (C)  
Jan 7, 2021 (J)  
Feb 18, 2021 ©  
April 1, 2021 (J)  
May 13, 2021 (C)

## DPA School Board 2019-2020

Meeting 4 January 9, 2020

6:00-8:00pm at SJ Campus

- 1) **Opening prayer** (Kyle)
- 2) **Roll Call**-Board Members Present: Dr. Kyle Pline, Fr. Freb Brucker, Kate Beuschel, Becky Porter, Kathy Morey, Brandon Hakenburg, Ashley Dietrich  
Absent: Bruce VanderMolen, Karen Reed, Sharon Davis , (Kyle)
- 3) **Approval of previous minutes:** Kyle approves, Brandon seconds, all in favor (Kyle)
- 4) **Approval of agenda:** Kyle approves, Brandon seconds, all in favor (Kyle)
- 5) **Administration update** (enrollment, staffing, other) (Kate)
  - a) 1. **St Joseph**- see attached handout
  - b) 2. **St . Catherine**-see attached handout
  - c) Conferences Feb 12/13, need winter survey out before that, the week of Feb. 3, separate surveys for both campuses.
- 6) **HSA/Auction update**
  - a. **SC-** Catholic Schools Week, plan for when secretary is out of office, who to contact at the end of the day. Email communications vs. paper comm for student info. Webpage info to be more visible  
(Kathy)
  - b. **SJ HSA-** (Karen)
  - c. SJ Auction- date: February 1, 2020-Heros & Villans (Jenny or Adam Taylor)
- 7) **Action item / committee review**
  - a) Marketing: (Ashley)
    - i) Equal representation from both campuses to market on social media, ect.
    - ii) new sign to be put up in front of the early childhood building at St. Joseph campus
  - b) Development: (Becky)
    - i) Ravenna Community Education Foundation-can submit a request from teachers.
    - ii) mini-grant for Native Plant garden from NWF
  - c) Building and Grounds: (Brandon)
    - i) scope of work for B & G? St. Catherines pastoral and finance council meet together and may attend those meetings for overlap between BOD and church
    - ii) St. Joseph and St. Catherines both need reps to report to committee head
    - iii) St. Catherines heaters need fixed, abatement in Convent basement before plastic pallets to be installed
  - d) Planning/Policy:
    - i) need this position filled immediately to help with accreditation-needs to be organized and able to lead meetings, organize sessions to write a new 5 year strategic plan for the school.
    - ii) 3 parishes survey draft
  - e) Mission Effectiveness:
    - i) mid-winter survey (Kyle)

- f) Finance
- i)

(Bruce)

8) Open discussion:

- i) need more voices on the BOD
- ii) policy needs to be established for a better parking system for drop off and pick-up for St. Catherines' to lessen liability
- iii) Tara-licensing consultant made recommendations for hall meeting room to be additional classroom for future expansion, and smaller rooms at convent to be combined for larger classroom.
- iv) need to plan for future bigger enrollment numbers, expansion of the school classrooms

9) Meeting schedule for 2019-2020 school year:

~~Thursday, September 5th - 6:00 PM - St. Catherine Campus~~  
~~Thursday, October 10th - 6:00 PM - St. Joseph Campus~~  
~~\*\*\*Thursday, November 21st - 7:00 PM - St. Catherine Campus~~  
~~Thursday, January 9th - 6:00 PM - St. Joseph Campus~~  
Thursday, February 20th - 6:00 PM - St. Catherine Campus  
Thursday, April 2nd - 6:00 PM - St. Joseph Campus

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## DPA School Board 2019-2020

Meeting 5 February 20, 2020

6:00-8:30pm at SC Campus

- 1) **Opening prayer** (Kyle)
- 2) **Roll Call**-Board Members Present: Dr. Kyle Pline, Fr. Phil Shangraw, Kate Beuschel, Becky Porter, Todd Kline, Karen Reed  
Tardy: Kathy Morey, Bruce VanderMolen  
Absent: Ashley Dietrich, Brandon Hakenberg (Kyle)
- 3) **Approval of previous minutes:** Kyle approves, Becky seconds, all in favor (Kyle)
- 4) **Approval of agenda:** Becky motions to approve, Kyly seconds, all in favor (Kyle)
- 5) **Administration update** (enrollment, staffing, other) (Kate)
  - a) 1. **St Joseph**-enrollment is up for Little Wings and EC
  - b) 2. **St . Catherine**-seeking an additional teacher for Little Wings, enrollment is same
  - c) Non-Criminal Justice audit was completed at St. Joseph's, approved and finalized
  - d) mid-winter survey's-Fall curriculum night for both campuses needed to explain student curriculum, communicate different programs offered by the teachers.
  - e) monthly comm. to include school board and both HSA's input into the communication
- 6) **HSA/Auction update**
  - a. **SC HSA**- Server being requested to be paid for half by HSA because it's not in the school budget, checking to see if there are funds for it. (Kathy)
  - b. **SJ HSA**- no update (Karen)
  - c. **SJ Auction**- 2020-Heros & Villans (Jenny or Adam Taylor)
- 7) **Action item / committee review**
  - a) Marketing:updated in email (Ashley)
  - b) Development: teacher/staff needs template for seeking grants for fundings create a newsletter for all of the different ways people can fund our school. Let people know of the endowments that can be supported, with a newsletter to be published bi-annually (Becky)
  - c) Building and Grounds: (Brandon)
  - d) Planning/Policy:
    - i)
  - e) Mission Effectiveness:
    - i) (Kyle)
  - f) Finance (Bruce)
    - i) 2019-5.5% increase for 2+ child families, 3% increase for 3+ child families
    - ii) 2020- potentially a 5.5% increase again. Preschool rate doesn't have a discount for a second child, do we need to have a discount for 2nd child?
    - iii) Little Wings is a fixed rate
    - iv) Tuition rates are discussed and set for next school year. Kyle motions, Becky seconds, all in favor, motion carries.

8) Open discussion:

- i) Foundations-Muskegon Foundation holds an endowment for St. Catherine's endowment fund started by the Swanson family. Additionally an endowment at St. Joseph was started 20+ years ago by Fr. Bernott. It has over \$500,000, they disburse 4% every year and it's distributed monthly and goes to DPA checking account for both campuses.
- ii) Endowments need to be funded to help with tuition assistance.
- iii) cost management program-like an energy audit to see where we could save \$ on different systems, proposed by Bruce and the cost is free.

Meeting schedule for 2019-2020 school year:

~~Thursday, September 5th - 6:00 PM - St. Catherine Campus~~

~~Thursday, October 10th - 6:00 PM - St. Joseph Campus~~

~~\*\*\*Thursday, November 21st - 7:00 PM - St. Catherine Campus~~

~~Thursday, January 9th - 6:00 PM - St. Joseph Campus~~

~~Thursday, February 20th - 6:00 PM - St. Catherine Campus~~

Thursday, April 2nd - 6:00 PM - St. Joseph Campus

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**DPA School Board 2019-2020**

October 8, 2020

6:00PM-7:30PM

St Joseph campus

1. Opening prayer (Kyle)
2. Roll call-Present-Ryan Swanson, Bruce Vandermuelen, Kate Beuschel, Kyle Pline, Tonya Fritz, Becky Porter, Ashley Dietrich  
Absent-Brandon Hakenburg, (Kyle)
3. Approval of previous minutes-Ashley motions, Bruce seconds, all in favor (Kyle)
4. Approval of agenda (Kyle)
5. Administration update (enrollment, staffing, others) (Kate)  
St. Catherines-Mrs. Bowmar is student support specialist at St. Catherines'  
St. Joseph's-Mrs. Snook is new aftercare  
COVID-19 on October 12th, schools have to report positive cases to give public notice on schools website in a prominent spot  
Accreditation-October 30th deadline for the tech plan  
Need a new strategic plan, need to find a committee member to head this plan  
Next site visit is 2023
6. HSA/Auction update (Ryan)
  - a. SC-In lieu of auction, the envelope wall has been doing well, went up Sept 13th, no deadline, so far \$5000 has been turned back in, very positive so far, if all are filled over \$20,000 could be potential
  - b. SJ-HSA-This fall's service project was cleaning the gravestones, successful and students had fun  
(Tonya)
  - c. Auction update: next meeting is to plan tentatively for auction February 27th, 2021
7. Action item / committee review
  - a. Marketing: (Ashley)
    - i) \$1325 marketing allotment from Diocese, has to be approved by marketing director Greg Gehring, and have the Diocese logo on it.
    - ii) \$1000 from St. Joseph HSA for marketing, sweatshirts on order (\$692), DPA t-shirt for field trips for student and staff to unify our school (\$1300)
  - b. Development: (Becky)
  - c. Application for MCF/RCF is due Nov. 6<sup>th</sup>. \$250 mini-grants are available for 1 teacher per classroom so more than one is possible. Very easy grant to write and they are successful. LW at St. Catherines needs a new crib so that will be what that class requests the grant be for.
  - c. Building and Grounds: (Brandon)
  - d. Planning and Policy:

e. Mission Effectiveness:

(Kyle)

f. Finance: [To see Finance agenda click here](#)

(Bruce)

8. Open discussion:

**DPA School Board meetings**

Sept 3rd, 2020 (C)

Oct 8, 2020 (J)

Nov 19, 2020 (C)

Jan 7, 2021 (J)

Feb 18, 2021 (C)

April 1, 2021 (J)

May 13, 2021 (C)

## DPA School Board Minutes 2019-2020

Meeting 6 April 16, 2020

6:00-8:00pm

- 1) **Opening prayer** (Kyle)
- 2) **Roll Call**- virtual: Kyle Pline, Kathy Morey, Ashley Dietrich, Chuck Pearce, Kate Beuschel, Courtney Bowmar, Ryan Swanson, Karen Reed, Bruce VanderMuelen, Todd Kline, Becky Porter. Absent-Brandon Hackenburg (Kyle)
- 3) **Approval of previous minutes:** Becky motion, Kathy second, all approve (Kyle)
- 4) **Approval of agenda:** (Kyle)
- 5) **Administration update** (enrollment, staffing, other) (Kate)
  - a) **St Joseph and St. Catherines**-Little Wings staff laid off, preschool assistant teachers, custodial staff due to shut down. Day Care to open back up on May 4. There weren't enough essential workers to keep day care open. As soon as shut down was announced, teachers rallied and curriculum was ready to go the following Monday, no lapse in schooling. Distance learning is going very well considering.
    - i) **Continuous enrollment**- to be put in place for all students to simplify enrollment process, no longer have to fill out paperwork yearly, expectation is that they will stay enrolled and have to "opt out" rather than "opting in" every year.
    - ii) **Covid Update**- School will finish out the year as distance learning, staff has worked tirelessly to keep students on task to complete their grade level learning requirements and communication lines open for parents and kids.
    - iii) **Financial considerations**-The payroll protection program federal loan application was completed and submitted to Choice One Bank. Approval has been delayed, unknown as to when it will be approved. (Todd Kline)
- 6) **Action item / committee review**
  - a) Finance:
    - i) 2020/2021 school budget is due June 21st
    - ii) Have an accurate report of the tuition schedule and payroll schedule in order to produce the goal of a 5 year budget, first there needs to be a good understanding of the current budget.
    - iii) there is a very small budget deficit as of 3/31-good news.
    - iv) A large component of the budget is in grants. It's very important to continue to receive these. (Bruce)
  - b) Development:
    - i) A bi-annual newsletter is being drafted for the grants received and how they are being used and updates on the status of the school and various ways to contribute financially to the school. To be sent to alumni, current parishioners and school parents. (Becky)
  - c) Building and Grounds: 2 new water heaters were installed at St. Joseph campus. Thermostats have been turned down, refrigerators have been unplugged. (Kate)
  - d) Planning/Policy:
    - i) Position still needs to be filled. Questionnaire on parish input has been moved to summer or fall. Sharon Davis-former committee chair started the questionnaire and it will need completed
  - e) Mission Effectiveness: no updates (Kyle)



- f) Marketing:
  - i) Contacted Bronco Connection in Coopersville for more logo clothing
  - ii) Need invoice from GRCC for first logo wear order. (Ashley)

**7) HSA/Auction update**

- a. **SC HSA**- new HSA president position will likely be filled by Ryan Swanson  
Auction has a tentative date of Oct. 17. (Kathy)
- b. **SJ HSA**- Next years positions need to be nominated and filled.  
Event calendar to be set for next year, it's very helpful to have both  
campuses events penciled in to ask for volunteers. (Karen)

**8) Open discussion:**

- a) More Meetings-tentative schedule for next years board meetings will be sent out  
via email (Kyle)
- b) Need to budget Chromebook replacements and licensing.
- c) Need to establish a 5 year technology plan. Can adapt the tech plans of St.  
Stephens and St. Anthony's to make our own. (Courtney)
- d) the budget can be emailed and approved by the BOD via email response (Bruce)

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## DPA School Board Minutes 2019-2020

Meeting 6 May 21, 2020

6:00-8:00pm

- 1) **Opening prayer** (Kyle)
- 2) **Roll Call**- virtual: Fr. Phil, Kyle Pline, Kathy Morey, Tonya Fritz, Kate Beuschel, Brandon Hackenburg, Bruce VanderMuelen, Todd Kline, Becky Porter. Absent-Ashley Dietrich, Karen Reed (Becky)
- 3) **Approval of previous minutes:** Kathy motions Brandon seconds, all approve (Kyle)
- 4) **Approval of agenda:** (Kyle)
- 5) **Administration update** (enrollment, staffing, other) (Kate)
  - a) **St Joseph and St. Catherines**- see attached updates
  - b) **Financial considerations**-The payroll protection program federal loan application was approved and will cover 8 weeks of payroll. The loan should be forgiven because there are no assets. (Todd Kline)
- 6) **Action item / committee review**
  - a) Finance:
    - i) developing budget for 2020/2021, due June 29 to the Diocese, will assume the same enrollment until school resumes
    - ii) need 3 students in each group (K-8; Pre-school and Little Wings to make up for a budget shortfall. (Bruce)
  - b) Development:
    - i) No update, will help Kate apply for \$5,000 grant for Covid-19 medical supplies, masks, cleaner, ect. (Becky)
  - c) Building and Grounds:
    - i) Playground needs updated with new cushion wood mulch and the old DPA sign needs taken down with the old logo. (Brandon)
  - d) Planning/Policy:
    - i) Survey for parishoners was gotten from Sharon and will be updated and sent out later this summer (Kyle)
  - e) Mission Effectiveness: no updates (Kyle)
  - f) Marketing:
    - i) Moving T-shirt orders (and other clothing orders) to Fall 2020
    - ii) I am working with Bronco Connection in Coopersville on yard signs and car decals ready to pass out on the last day of school to all DPA families LW-8th Post-cards are being sent out to all Preschool-7th grade families at DPA Marketing credit will be used for these
    - iii) Social media: 8th grade spotlight posts on FB and IG. DPA family prayer post will go up soon as an enrollment initiative, and tribute to our current students and families. It will be added to the website as well. It's precious. Plan for end of the year events is to post a "weekly calendar of events" as well as FB live at the event for promotion of what we are doing.
    - iv) A meeting will be held with Kate Beuschel, Courtney Bowmar, Cathleen Holwerda, and myself once school is officially out for summer to discuss a marketing plan for the likelihood of remote learning next fall, as well as to put together verbiage for website, and social media discussing the plan.
    - v) Have requested monthly meetings with the Diocesan marketing cohort, a recent meeting we had was helpful to see what other schools are doing that we

can implement. Also have requested a meeting topic of how to effectively market during summer months, what to focus on, etc.

- vi) Finally, I feel our website needs some cleaning and condensing. It's VERY wordy, and I think we can do better so I'll add this to the marketing meeting planned tentatively for June.  
(Ashley)

**7) HSA/Auction update**

- a) SC HSA- Ryan Swanson is new confirmed president, Bonnie Pline is vice-president
- b) Auction is going to be held Oct. 17, will not be a typical auction, rather an all day event with silent raffles spread out at tables to limit amount of people in the building at one time (Kathy)
- c) SJ HSA- New president is Tonya Fritz
  - i) Event calendar to be started for next year on June 8th, next meeting in the parking lot at St. Joes'. (Tonya)

**8) Open discussion:**

- a) Our learning model has us in a good spot because we have an individual learning model that works well with virtual learning. (Kate)
- b) If we need to accommodate the growing enrollment of Little Wings to create a separate infant room and a separate toddler room we can come up with creative solutions. Possibly St. Francis could hold the offices for both St. Catherines and St. Francis so there would be more room at the St. Catherines campus for the classrooms. (Kate & Todd)
- c) Dates for next years BOD meetings are tentatively approved, pending any schedule conflicts. Spring break for 2021 is April 5-9.

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**DPA School Board Agenda 2019-2020**

Meeting 6 April 16, 2020

6:00-8:00pm

- 1) **Opening prayer** (Kyle)
- 2) **Roll Call-** (Kyle)
- 3) **Approval of previous minutes:** (Kyle)
- 4) **Approval of agenda:** (Kyle)
- 5) **Administration update** (enrollment, staffing, other) (Kate)
  - a) 1. **St Joseph-**
  - b) 2. **St . Catherine-**
    - i) **Continuous enrollment**
    - ii) **Covid Update**
    - iii) **Financial considerations**
  
- 6) **Action item / committee review**
  - a) Finance:
    - i) (Bruce)
  
  - b) Development:
    - i) (Becky)
  
  - c) Building and Grounds: (Brandon)
  
  - d) Planning/Policy:
    - i)
  
  - e) Mission Effectiveness:
    - i) (Kyle)
  
  - f) Marketing: (Ashley)
  
- 7) **HSA/Auction update**
  - a. **SC HSA-** (Kathy)
  - b. **SJ HSA-** (Karen)
  - c. **SJ Auction-** (Jenny or Adam Taylor)
  
- 8) **Open discussion:**
  - a) **More Meetings???**

Thursday, April 2nd - 6:00 PM - St. Joseph Campus

**Mission:** As a Catholic academy, we cultivate courageous servants of God by nurturing strengths and promoting leadership through academic and spiritual excellence.

**Vision:** Be a learning community that grows WINGS: world knowledge, focuses on individualized, innovative education, provides a nurturing family environment, and is God-centered, while utilizing supportive technology.