

DPA School Board Minutes

2023-2024

May 30, 2024

7:00-8:30 pm

SC Campus

- 1) **Opening prayer** (Fr. Andrew)
- 2) **Roll Call-** (Becky)
 - a) Present- Becky Porter, Kate Beuschel, Fr. Andrew Ayers, Leanne Lipski, Taylor McGough, Adam Taylor, Jason Smith, Kyle Pline, Todd Kline
 - b) Absent-Christina Watkowski, Misty Conran, Tonya Fritz, Bonnie Pline, Chelsea Lockhart
- 3) **Approval of previous minutes:** Minutes approved ()
- 4) **Approval of agenda:** Agenda Approved ()
- 5) **Administration update** (enrollment, staffing, other) (Kate)
 - a) **We will review the standards in the April and May meeting for the strategic plan**
 - b) **Accreditation is March 19, 2025-complete School Board by December**
 - c) St. Catherine's campus
 - i) May 8, family meetings will move elementary class to St. Joe's campus in the fall
 - ii) letter of update went out to families, emails and announcements at church
 - iii) several students and moving to a different Catholic school, Ravenna school or undecided as of now
 - iv) 12 additional LW students
 - v) \$1500 start up grant from MCF, meeting to see if an award of more \$ is possible, need a detailed budget to present to MCF for start up of an add'l classroom
 - vi) Budget for EC/ LW and then Preschool/Kindergarten, 2 budgets, instead of keeping K as elementary (school)?
 - d) St. Joseph's campus
 - i)
 - e) The Board Survey of Operational Vitality that was sent out a few weeks ago should be completed **together as a board (one per board)**

<https://www.surveymonkey.com/r/V378KJX>
Completed
- 6) **Action item / committee review**
 - a) **Finance:** (Todd)
 - i) Review year to date financials and estimate of our year end results-everything is included, still running a deficit. Taking in less than is going out, need more students.
 - ii) Finance Council and Board need to get together to make a financial planning document, all parishes and School Board members need to be at this meeting to get on the same page.
 - b) **Development:** (Christina)
 - i) I created an Alumni online form and physical form. We will start sharing it with people. Send to school families and parishioners. Have it in church announcements that we are doing this push to find our Alumni. Put it in the bulletin and in the back of church. We will ask that people help us share this form with anyone they know that is an alumni. We will plan to send out correspondences to Alumni about supporting

DPA and inviting them to attend events like Auction. Very important to get word of mouth out about this campaign.

- ii) We discussed the idea of an event in the fall like an Octoberfest with a band, raffle, games, Hot dogs, drinks, etc. to take the place of the SJ parish festival. We need someone to run this. DPA staff could volunteer to work different areas. All ideas welcome.

c) **Building and Grounds:** (Jason)

- i) Working well with John Conran for B&G, good back and forth.
- ii) boiler system to be switched over at SJ?
- iii) need a 3-5 year plan for maintenance at both campuses
- iv) grants would make some of the long term necessities/updates possible

d) **Strategic planning/Policy:** (Misty)

- i) The "final" version of the Strategic Plan has been sent to Fr. Andrew for review/approval and also sent to Kate Beuschel.
- ii) The final version has been saved in the DPA Google Shared Drive

e) **Mission Effectiveness:** (Kyle)

- i) updates to the Mission Statement to be submitted to the Diocese for Approval and then can be updated on marketing materials for the school

f) **Marketing:** (Christina)

- i) We put an Enrollment flyer in surrounding parishes bulletins. Also in Ravenna independent and Coopersville Informed

7) **HSA/Auction update**

a) SJ HSA- (Leanne)

- i) Planning meeting for next years events is next week Tuesday, June 4 at 7:00
- ii) Jenny Taylor is next years president,
- iii) Emily Bliss is VP
- iv) Brittany Carmody is communications
- v) Kelly Ferguson is treasurer

b) SC HSA- ()

- i)
- ii)

8) **Open discussion:**

a) End of Life Presentation

- i) 23 people, good speakers, educational, very important for planning funeral and financial decisions, next presentation is October.

b) Nomination for board members

- i) Leanne Lipki nominated for Vice-President
board voted and approved unanimously

- c) This wraps up the DPA board meetings for the 2023/2024 school year, thank you to everyone who commits their time and expertise to serving on our board. I look forward to a positive upcoming school year and being able to effectively support our school administrators with measured insight and encouragement.

- d) Brighton is a company that would pay 75% of a kindergarten teacher salary to offset the deficit, looking to go this route in the fall. Also MS school subjects so it would decrease the amount that DPA would have to pay the MS teacher as well.
- e) Next years schedule of board meetings will be worked on and approved over the summer via email communication with board members. No first Thursdays for Fr. Andrew

Next Meeting is: 2024/2025 school year at St. Joseph's Campus 7:00 PM

Vision: *Divine Providence Academy welcomes all students to receive an individualized education in a nurturing environment centered in God and in service to others*

Mission: As a Catholic community, we cultivate courageous servants of God through study and prayer, providing a spiritual foundation for growth.

Divine Providence Prayer

O loving Providence of God, please guide me in my journey of life. Your love is greater than my difficulties and stronger than all my temptations. I cannot live without your grace. Though I will sin a million times, you always forgive me. You will always take care of me. For you, I will forget about myself, my thoughts, and my fears. Help me to hope in you, even in my darkest hours. Guide me through my path of life with your tender heart and protective care.

Providence did provide, Providence can provide, Providence will provide. O loving Providence of God, I commit this cause to you. Amen.